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| 國立屏東大學國內出差旅費報告表(團體) 主計室預控編號:  □零用金已支付 |   |
| 憑證編號  | 預算科目  | 金額  | 出差事由  |  |
| 千萬  | 百萬  | 十萬  | 萬  | 千  | 百  | 十  | 元  |
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| 員工編號(校內)身分證號(校外) | 姓名 | 職稱 | 職級 | 起迄日期 | 起迄地點 | 工作紀要 | 交通費 | 住宿費 | 住宿加計交通費 | 雜費 | 合計 | 銀行碼帳號郵局(局號+帳號) | 簽章 | 說明 |
| 飛機高鐵 | 汽車捷運 | 火車 | 船舶 |
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| 小計 |   |  |  |  |  |  |  |  |  |  |  |  |  |      |  |  |
| 總計 |  |

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| 承辦人 | 計畫主持人/單位主管 | 主辦人事人員 | 主辦會計人員 | 機關長官或授權代簽人 |
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